

TABLE OF TITLES

ACCOUNTING

Accountant, Junior
Accountant, Senior
Accounting Clerk
Accounting Manager
Accounts Receivable/Payable Clerk
Accounts Receivable/Payable Manager
Associate Auditor
Audit & Control Specialist
Audit Control Clerk
Auditor
Bookkeeper
Cost Accountant
Cost Analyst/Estimator
General Auditor
Staff Tax Accountant
Tax Manager

ADMINISTRATIVE

Administrative Assistant
Administrative Clerk
Administrative Coordinator
Administrative Secretary
Assistant Manager
Chief Administrator
Clerical Assistant
Clerk Typist
Confidential Secretary
Coordinator, Facilities Planning
Director of Administration
Executive Secretary
File Clerk
Librarian
Office Manager
Office Services Supervisor
Office Supervisor
Office Systems Coordinator
Operations Manager

Receptionist
Secretary
Senior Clerk

ADVERTISING

Account Executive
Advertising Manager
Copywriter
Promotion Manager

AEROSPACE/AVIATION

Aerospace Engineer
Aerospace Operations Technician
Air Traffic Controller
Aircraft Assembler
Aircraft Cargo Handling Supervisor
Aircraft Mechanic
Aircraft Service Technician
Airfield Operations Specialist
Airline Pilot/Copilot
Airport Manager
Aviation Inspector
Avionics Technician
Flight Attendant

ART/ENTERTAINMENT/MEDIA

Announcer
Art Director
Broadcast Technician
Camera Operator — Television, Video,
Motion Picture
Cartoonist
Circulation Manager
Classified Advertising Sales Manager
Dancer
Desktop Publisher
Director — Stage, Television, and Radio

Film/Video Editor
Gaming Dealer
Gaming Manager
Graphic Designer
Graphics Manager
Musician, Instrumental
Professional Photographer
Reporter
Set Designer
Singer
Staff Photographer
Television Production Assistant
Web Designer

AUTOMOTIVE/MOTOR VEHICLE

Automotive Body Repairer
Automotive Glass Installer and Repairer
Automotive Master Mechanic
Automotive Specialty Technician
Bus/Truck Mechanic
Motorcycle Mechanic
Outdoor Power Equipment and Other Small
Engine Mechanic
Recreational Vehicle Service Technician
Vehicle Service Worker

BANKING

Bank Branch Receptionist
Bank Teller
Bank Trust Officer
Commercial Lending Manager
Head Teller
Loan Officer
Senior Credit Analyst

BENEFITS

Benefits Manager
Benefits Specialist
Privacy Officer
Risk Manager

BIOTECHNOLOGY & PHARMACEUTICAL

Biochemist
Biochemist/Biophysicist
Biological Technician
Biologist
Biomedical Engineer
Biophysicist
Marine Biologist
Microbiologist
Pharmacist
Pharmacy Aide
Pharmacy Technician
Sales Representative, Pharmaceutical

COMMUNICATIONS

Communications Assistant
Communications Coordinator
Communications Manager
Director of Public Affairs
Senior Communications Specialist

CONSTRUCTION

Carpenter Assembler and Repairer
Construction and Building Inspector
Construction Carpenter
Construction Laborer
Construction Manager
Electrician
First-Line Supervisor
Interior Designer
Painter
Plumber
Roofer

CREDIT & COLLECTIONS

Collections Assistant
Collections Manager
Collections Supervisor
Credit Analyst
Credit Manager

Credit Specialist
Credit/Collections Clerk

CUSTOMER SERVICE

Customer Development Representative
Customer Service Administrator
Customer Service Clerk
Customer Service Director
Customer Service Manager
Customer Service Representative
Customer Service Team Leader
Customer Service Training Specialist

EDITORIAL

Creative Writer
Editor
Proofreader
Technical Writer
Writer

ENGINEERING

Chemical Engineer
Drafting Technician
Electrical Engineer
Environmental Engineer
Industrial Engineer
Manager, Engineering
Materials Engineer
Mechanical Engineer
Safety Engineer
Vice President of Engineering

EXECUTIVE MANAGEMENT

Administrative Vice President
Chief Executive Officer
Chief Financial Officer
Chief Operating Officer
Executive Director
President
Senior Vice President of Sales

Vice President
Vice President — Operations

FINANCE

Budget Analyst
Budget/Finance Supervisor
Controller
Director of Investor Relations
Finance Director
Financial Analyst
Financial Manager
Financial Supervisor
Investment Analyst
Statistician

HEALTH CARE

Hospital

Admissions Representative
Billing Supervisor (Hospital)
Executive Director, Hospital
Orderly/Attendant

Laboratory

Medical/Clinical Laboratory Technologist
Pathologist's Aide

Nursing

Charge Nurse
Director of Nursing Services
Licensed Practical/Licensed Vocational
Nurse (LPN/LVN)
Nurse Practitioner
Registered Nurse

Office

Dental Hygienist
Dental Laboratory Technician
Health Information Administrator
Medical Information Technician
Medical Records Director
Patient Accounts Manager
Receptionist, Medical Office

Other

Medical Assistant
Physician's Assistant
Staffing Coordinator (Medical)
Supply Technician

Specialization

Anesthesiologist
Emergency Medical Technician
Home Health Aide
Hospice Administrator
Paramedic

Therapy

Behavioral Health Specialist
Director of Rehabilitation Services
Occupational Therapist
Occupational Therapist Assistant
Physical Therapist
Physical Therapist Assistant
Respiration (Inhalation) Therapist
Substance Abuse/Behavioral Disorder
Counselor

HOSPITALITY/HOTEL

Cafeteria Manager
Concierge
Hotel Manager
Hotel Reservation Clerk
Housekeeping Supervisor

HUMAN RESOURCES

Affirmative Action Officer
Compensation Manager
Director of Organizational Development
Diversity Manager
Employee Assistance Program
Administrator
Employee Relations Director
Equal Employment Opportunity Manager
HRIS Analyst
Human Resources Assistant

Human Resources Communications
Manager
Human Resources Director
Human Resources Information Services
Manager
Human Resources Manager
Human Resources Representative
Human Resources Supervisor
Labor Relations Manager
Recruiter
Staffing Manager
Training Associate
Training Director
Training Manager
Vice President, Human Resources

INFORMATION TECHNOLOGY (IT)

Computer Operator
Data Entry Clerk
Data Entry Supervisor
Data Processing Clerk
Data Processing Supervisor
Director of Information Technology
IT Manager
MIS Manager
Programmer
Software Programmer
Systems Analyst
Systems Coordinator
Systems Programmer
Technical Support Specialist
Telecommunications Manager
Web Commerce Analyst
Webmaster

INSURANCE

Account Representative
Auto Insurance Claims Clerk
Claims Adjuster
Insurance Actuary
Insurance Underwriter

Life Insurance Agent
Sales Agent

LEGAL

Associate Corporate Counsel
Corporate Attorney
General Counsel
Legal Secretary
Paralegal

MAILROOM

Mailroom Clerk
Mailroom Supervisor

MAINTENANCE

Custodial Services Manager
Custodian
Facilities Manager
Facility Maintenance Supervisor
Grounds Maintenance Supervisor
Janitor
Maintenance Mechanic
Maintenance Supervisor
Physical Plant Services Manager

MANAGEMENT

Business Manager
Director, Special Projects
E-Mail Administrator
General Manager
Management Analyst
Project Manager

MANUFACTURING/PRODUCTION

Administrative Assistant
Chief Inspector
Cost Estimator
Ergonomics Specialist
Foreman
Machine Operator
Machinist

Manufacturing Manager
Materials Inspector
Materials Manager
Plant Manager
Production Assistant
Production Control Clerk
Production Coordinator
Production Helper
Production Laborer
Quality Assurance Manager
Quality Assurance Supervisor
Quality Control Manager
Quality Engineer
Stock Supervisor

MARKETING

Manager Strategic Planning
Market Research Manager
Market Researcher
Marketing Associate
Marketing Clerk
Marketing Communications Specialist
Marketing Coordinator
Marketing Director
Marketing Manager
Product Manager
Sales Promotion Manager
Senior Marketing Analyst
Vice President of Marketing

OIL/GAS/UTILITIES

Electric Meter Installer/Repairer
Gas Appliance Repairer
Gas Compressor Operator
Gas Distribution Plant Operator
Geologist, Petroleum
Meter Mechanic
Meter Reader
Service Unit Operator
Surveyor
Well/Core Drill Operator

PAYROLL

Payroll Accountant
Payroll Clerk
Payroll Manager
Payroll Specialist
Payroll Supervisor

PUBLIC RELATIONS

Account Executive — Public Relations
Public Information Assistant
Public Information Representative
Public Relations Assistant
Public Relations Director
Public Relations Manager

PURCHASING

Buyer
Expediter
Purchasing Agent, Junior
Purchasing Agent, Senior
Purchasing Assistant
Purchasing Director
Purchasing Manager
Purchasing Supervisor

REAL ESTATE

Appraiser
Mortgage Loan Officer

RESEARCH & DEVELOPMENT

Research & Development Director
Research Technician

RESTAURANT

Bartender
Cafeteria Worker
Chef/Head Cook
Cook — Fast Food
Cook — Restaurant
Cook — Short Order
Dishwasher

Food Preparation Worker
Food Server
Food Service Manager
Host/Hostess
Restaurant Expeditor
Restaurant Manager

RETAIL

Assistant Store Manager
Retail Loss Prevention Manager
Retail Manager
Retail Sales Clerk
Retail Sales Manager
Retail Sales Supervisor
Sales/Cashier
Store Manager

SAFETY

Occupational Health and Safety Specialist
Safety Director
Safety Manager

SALES

Account Manager
Call Center Supervisor
Director of Sales and Marketing
Inside Sales Specialist
Outside Sales Representative
Regional Sales Manager
Sales Assistant
Sales Engineer
Sales Manager
Salesperson
Telemarketer

SECURITY

Security Director
Security Manager
Security Officer

SPORTS & RECREATION

Agent
Athletic Director
Athletic Trainer
Bicycle Repairer
Coach
Park Naturalist
Recreation Worker
Recreational Therapist
Sports Club Manager
Sports Official
Zoologist

WAREHOUSING & DISTRIBUTION

Cargo and Freight Agent
Inventory Clerk
Inventory Control Manager
Inventory Supervisor
Shipping Manager
Shipping/Receiving Clerk
Warehouse Coordinator
Warehouse Manager

SUPPLY CHAIN/LOGISTICS

Container Manager
Dispatcher
Expediting Clerk
Logistics Analyst
Logistics Clerk
Materials Handling Engineer
Plant Coordinator
Storage/Distribution Manager
Traffic Clerk
Traffic Manager

TRANSPORTATION

Bus Driver (Commercial)
Bus Driver (School)
Chauffeur
Driver/Sales Worker
Motor Vehicle Inspector
Transportation Manager
Truck Driver (Heavy)
Truck Driver (Light/Delivery Services)